ICGST-AMC manual:

The Academic Manuscript Central, ICGST-AMC, is an innovative, web-based, database-driven review and online submission application for research articles. ICGST-AMC automates manuscript submission to journals and allows for easy administrative, editing and reviewing capabilities. With all qualitative and quantitative aspects, ICGST-AMC is a proven web-based manuscript manager. ICGST-AMC reduces time to decision, eliminates paper distribution costs, decreases administrative overhead and increases submissions with configurable system options. It relies on flexible and fully automated email notifications and IP-interact with an easy to use web application. ICGST-AMC supports automated time control and comprehensive journal-specific workflows. ICGST-AMC Application is developed under the supervision of ICGST-AMC, Dr. Ashraf Aboshosha, December 2008

Contact Person: Dr. Ashraf M. Aboshosha
Tel: 0020224107994
Mobile: 0020121804952
Fax: 0020224115475
Email: editor@icgst.com
**Important Note:** Before using ICGST-AMC, please, be sure that your browser enables **Java and cookies**. To protect your privacy we use the first-part cookies only. So, If you are using IE, please, allow the first-party cookies and the session cookies as seen in the following:


To enable cookies in Opera browser select cookies from preferences and select accept cookies:
Seeing the following Message means that you should enable your cookies.

To login the cookies of your browser should be enabled else you will not be able to proceed. For more information, please, click here to read the manual of AMC.

Java Script and cookies should be enabled: http://www.java.com/
Registration Form:

The first step to use the ICGST-AMC is the registration. Once you submit the form you will receive an Email containing your login information (user name and password). So, be sure that the email address is correct. Please, don’t forget the secret question it will be useful to remember your password if you forgot it. It is highly recommended that you fill out all fields precisely.
Modify your Profile:

You can change the data of your profile simply. Just select Profile from the left menu bar and change the data you want then press apply all settings.

Community Members:

The academic community members who published papers in ICGST have an active homepage under:

Forgotten Password:

If you forgot the password you can retrieve it using this form. The login information will be sent to your primary Email available in your account.
The Standard Styles:

The editing styles are available in this page. You can use the suitable styles to edit your article according the subject of your research point, ACSE, GVIP, etc. The copyright form is available on this page as well. The copyright form is important during the submission of your paper as we advice to fill it out before submitting your paper.

Submitting a new paper:

To submit a new paper, please, apply the following simple steps:

1. Write your Login Email and password. Please, copy them exactly from the notification email sent to you during the registration to log in your account. Then click Login. Before using ICGST-AMC, please, be sure that your Mozilla browser enables Java and cookies. To protect your privacy we use the first-part cookies only.
2. From the left menu bar select Paper >>> Submit new

3. Now you get a hint to prepare the required documents (the paper and the copyright). Please, fill out the copyright form before submitting your paper. Open both paper and copyright form during the submission.
4. You should confirm the acceptance of the **publishing** and **payment** rules of ICGST as follows;

5. The next step is to select an appropriate subject of your paper ACSE, BiME, GVIP, etc.
6. Fill out the details of the paper and select the file of your paper then press next to upload the paper with the details. Now your submission is partially completed.

7. On the last submission page you will find the **Serial number** of your paper. Add the serial number to your copyright form and save it. Upload the copyright form to finalize the submission, else your submission should be finalized later, see the following:
Modify your submitted paper:

You can change the data of your submitted paper before reviewing it. During the review process the paper will be in under review status and you will not see it in your account. After the review you can submit or modify the final version only but you can't change the submitted paper even if you can see it. To modify the submitted paper, please, apply the following;

Firstly: From the left menu select Paper → Modify submitted as follows

Secondly: Select the target paper you want to modify and the click Update information
Thirdly: Change the data of your paper and click update information as follows

Upload or modify the final version of reviewed papers:

Only two steps are required to upload or modify your final manuscript of your paper (word/latex) format. If the final paper is a multi-file as in latex projects, please, archive them in one zip or rar package.

First step: From the left menu bar select paper>>> submit final, see the figure
Second step: Select the paper that you want to change its final manuscript from the drop down list and select the target paper. Then, press submit to upload or modify the final manuscript of your paper. You will find the reviewed or finalized papers only available for that. See the following;

ICGST publishing Cycle:

- The first step is to submit your valuable research article
- The reviewers decide the preliminary status of your article to be published/rejected
- For the rejected paper there are no more steps to be done and generally the reviewers don’t add comments on the rejected article
- The successful papers receive a request of payment. During this stage the paper will be activated to the reviewers and kept hidden to the author
- After the receipt of the fee (within 15 days from the date of receipt ) the editor in chief summarizes the referee's notes and activates the paper with the review to the author. An electronic notification will be sent to your email registered in your account. This makes the paper hidden to the reviewers
- After that the author should apply the referee's notes and submit the original final word/LaTex manuscript of the article but submitting a reply report via email to the E-i-C is optional
- Once the author submits the final version the E-i-C publishes the paper online (within 10 days from the receipt of the final version)
- The last step is to send the documents to the postal address of the author

This period should not be longer than three months
If you have any problem during submitting your paper, please, feel free to contact me.

Contact Person: Dr. Ashraf M. Aboshosha
Tel: 0020224107994
Mobile: 0020121804952
Fax: 0020224115475
Email: editor@icgst.com